



# The tenth Clean Energy Ministerial (CEM10) and fourth Mission Innovation (MI-4) Ministerial May 27-29, 2019

## Logistics Note (Version 2)

### Official Delegations

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## Event Overview

Canada is proud to be hosting the upcoming tenth Clean Energy Ministerial (CEM10) and the fourth Mission Innovation (MI-4) Ministerial meeting from May 27<sup>th</sup> to May 29<sup>th</sup>, 2019, in Vancouver, British Columbia, Canada.

With CEM10/MI-4 fast approaching – this second version of the Logistics Note will provide you with more details to facilitate the planning of your upcoming visit to Vancouver.

### CEM10/MI-4 Official Programme

The official programme is currently under development and will be fully available in due course. Please note that the schedule below is subject to change.

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#### CEM10/MI-4 at the Vancouver Convention Centre (VCC) West Building:

##### May 27, 2019

- Working Level Sessions and Official and Canada hosted Side Events
- Youth Programme Launch
- Private Tour of the Innovation Showcase (Heads of Delegations **only**)
- Opening Ceremony and Welcome Reception

##### May 28, 2019

- Mission Innovation Official Programme
- Working Level Sessions and Canada hosted Side Events
- Ministers' Reception and Official Dinner (Heads of Delegations **only**)
- Innovation Showcase

##### May 29, 2019

- Clean Energy Ministerial Official Programme
  - Working Level Sessions and Official Side Events
  - Innovation Showcase
  - Final Press Conference
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## Event Details

### Registration

We are pleased to announce that delegate registration is now open! We encourage you to log in to [CEM10/MI-4 Member Portal](http://cem-mi-vancouver2019.ca/portal/create-account/) (<http://cem-mi-vancouver2019.ca/portal/create-account/>) at your earliest convenience where you will find the link to register (<https://www.regonline.com/cem10mi4>) for CEM10/MI-4. **Please note that registration will close on May 13, 2019.**

Note: Any side event attendees who are not part of the official delegation are invited to contact the respective side event coordinator for specific registration instructions.

### Delegation Format

CEM and MI member countries may register **up to 10 delegates in addition to their head of delegation** for a total of 11 members for each official delegation. Delegates can register individually, or one person can register the entire delegation, which is the recommended option.

### Badge Pick-up

All participants at CEM10/MI-4 must be registered and will be issued a personalized, non-transferable badge. This badge must be worn at all times and be clearly visible for security purposes to access the VCC West Building.

All participants will require government issued photo identification (for example: driver's licence) to collect their badges at the main registration desk at the VCC West Building.

Participants wishing to collect badges on behalf of other attendees must request a Badge Pick-up form from [register@cemmi2019.ca](mailto:register@cemmi2019.ca). This form will need to be completed and returned before May 13, 2019.

### Registration hours will be as follows:

Sunday May 26	14:00 – 20:00
Monday May 27	06:00 – 20:00
Tuesday May 28	06:00 – 18:00
Wednesday May 29	06:00 – 18:00



## Side Events

Along with general registration, our system provides an enhanced service to ministerial delegates, which permits confirmation of your interest in select CEM10/MI-4 side events. This confirmation will be made with a simple check of the box next to each side event and will assist ministerial delegates by streamlining the process by which you confirm your interest in CEM10/MI-4 side events. Please note that side event times are subject to change and lack of confirmation does not preclude delegates from attending these select side events. The full list of side events and their descriptions can be found in the **Delegate Portal**: <http://cem-mi-vancouver2019.ca/portal/create-account/>.

## Website

The official CEM10/MI-4 website can be found here: <http://cem-mi-vancouver2019.ca/>. The CEM10/MI-4 website contains the most up-to-date information on events and programming, including complementary events. In an effort to provide delegates and attendees of CEM10/MI-4 a holistic view of events happening in the Vancouver area on the margins of CEM10/MI-4, our website will feature a section of Complementary Events. These will be events that are external to the Vancouver Convention Centre and unaffiliated to CEM10/MI-4, but which may interest attendees.

Information on the Innovation Showcase, and the presentation theatre schedule within the Showcase, will also be available on the website. Please check this site regularly for the most recent updates.

## Digital App

A digital event app will be available after May 13, 2019 to all delegation members for use on cell phones and tablets. The app will contain a list of confirmed participants, schedule of events, maps, Innovation Showcase exhibitor list and theatre schedule, and more. The app will also provide delegation members with the ability to connect with other delegates to arrange meetings, if desired.

## Interpretation services

The language of CEM10/MI-4 will be English. Simultaneous interpretation will be provided for main plenary meetings only in the following languages: Chinese, French, Korean, Japanese, Russian and Spanish.

Delegations may travel with their own whisper interpreters. Note that whisper interpreters must also be registered along with their official delegations. Please refer to **registration section** above for instructions.

### **On the ground support for Delegations**

Canada will provide access to liaison officers throughout the CEM10/MI-4 official programme. Liaison officers will be a direct point of contact for on the ground programme support and assistance with logistics related questions. More information will be communicated to delegations closer to the event. In the interim, if you have any questions, please contact: [info@cemmi2019.ca](mailto:info@cemmi2019.ca).

### **Bilateral Meeting Rooms**

Dedicated bilateral rooms will be available at the VCC. Rooms can be booked on-site at the bilateral booking desk within the VCC. If you would like to make a request to book a bilateral room in advance, please contact: [info@cemmi2019.ca](mailto:info@cemmi2019.ca)

### **Hospitality**

Canada will provide complimentary food and beverage for delegations throughout the CEM10/MI-4 official programme at the VCC, according to the following schedule:

Monday, May 27<sup>th</sup>:

- AM Refreshments
- PM Refreshments
- Substantive Dinner Reception

Tuesday, May 28<sup>th</sup>:

- AM Refreshments
- Lunch
- PM Refreshments
- VIP Reception and Ministers’/HOD Dinner (**both ministers and HOD only**)

Wednesday, May 29<sup>th</sup>:

- AM Refreshments
- Lunch
- PM Refreshments

## Dietary restrictions

Please inform the CEM10/MI-4 organizers of any **dietary restrictions and/or allergies** of any of your delegation members – in order to do so, please provide specific details about the dietary restrictions and respective names to: [info@cemmi2019.ca](mailto:info@cemmi2019.ca)

## Accommodation

In the past several months, we have been encouraging you to reserve your hotel as soon as possible given that May is a very busy time in Vancouver. As you know, we have arranged preferred room block rates at five downtown Vancouver hotels, subject to remaining availability.

As the event nears, the remaining three hotels are carefully monitoring CEM10/MI-4 room block uptake and we have been advised that rates will begin to increase in the next week. If you have not done so, we suggest reserving your hotel at your earliest convenience in order to assure the prices noted below.

Hotel	Preferential Rate/night*	Group Code	Reservation
<a href="#">Vancouver Pinnacle Downtown</a>	\$269		<a href="#">Reservation Link /</a> 1-800-207-4150
<a href="#">Metropolitan Hotel Vancouver</a>	\$289	CEM10/MI-4	1-800-667-2300
<a href="#">EXchange Hotel Vancouver</a>	\$309	CEM10/MI-4	1-833-381-7623
<a href="#">Coast Coal Harbour Hotel</a>	\$315	CCC-GFC7112	1-800-663-1144
<a href="#">Fairmont Waterfront</a>	\$419	0519CLEA_001	1-800-441-1414

\*Price before applicable taxes

## Visas

All delegates must possess valid travel documents and, where necessary, a visa for entry into Canada. Nationals of certain countries may also be required to provide biometrics (e.g., fingerprints and photographs). For current information on which countries require visas to travel to Canada, please visit: <https://www.canada.ca/en/immigration-refugees-citizenship/services/visit-canada.html>

Visa applications may be submitted either electronically (online) or in person at a Visa Application Centre (VAC) nearest to the delegate's place of residence. The special event code to be included on visa applications is **19NRCC**.

Visa-exempt foreign nationals must have an Electronic Travel Authorization (eTA, please see: <http://www.cic.gc.ca/english/visit/eta.asp>) to fly to, or transit through, Canada.

Exceptions include U.S. citizens and travellers with a valid Canadian visa. It should be noted that airline companies will not allow passengers to board the aircraft in the absence of a valid visa or eTA, and these **cannot be obtained upon arrival in Canada**. Please allow sufficient time for your eTA application to be processed.

Personalized letters of invitation, as needed for visa purposes, for members of official delegations, can be provided on request. Please contact [info@cemmi2019.ca](mailto:info@cemmi2019.ca) if you require assistance.

## Innovation Showcase

An Innovation Showcase of international clean energy solutions will take place at the VCC West Building, running in parallel to the official programme. Please encourage your country's top cleantech companies to participate in this important event. Information on exhibiting can be found on the [CEM10/MI-4 website](#). A private tour of the Innovation Showcase, for Heads of Delegations only, will take place the afternoon of May 27, 2019.

## Main Meeting Venue

From the design of double LEED® Platinum certified facility, the use of the latest green technologies to the adoption of green operating practices, the Vancouver Convention Centre is committed to being as environmentally sustainable as possible.

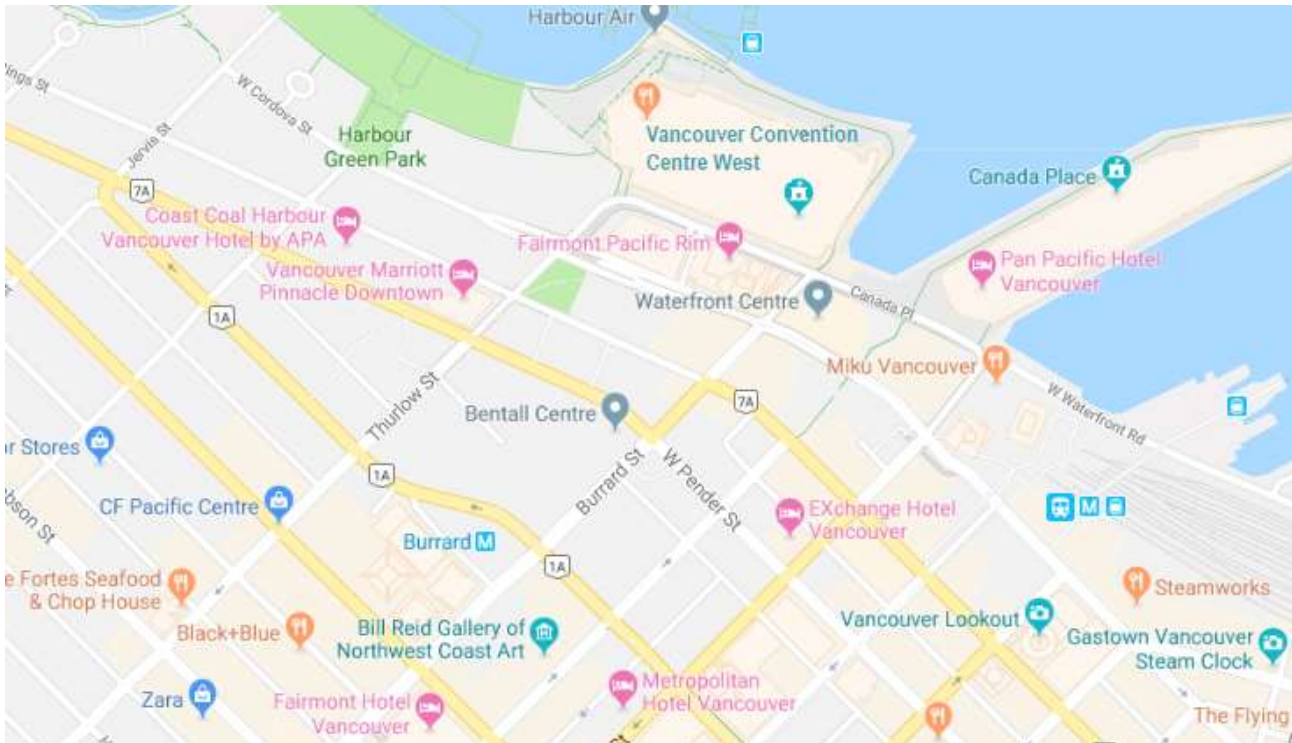
## Vancouver Convention Centre West Building

The official programme of CEM10/MI-4 will take place at the Vancouver Convention Centre West Building, which is located at:

1055 Canada Place  
Vancouver, British Columbia, V6C 0C3  
Canada  
Tel: +1(604) 689-8232  
<https://www.vancouverconventioncentre.com/>







<https://www.google.ca/maps/place/Vancouver+Convention+Centre+West+Building>

### **Accessibility and Inclusivity**

The VCC West Building has open spaces, ramps, and elevators throughout to create easy access for guests using wheelchairs or other mobility devices. In addition, the facility houses 16 inclusive restrooms for guests. Should a member of your delegation require additional accommodations for a disability, please contact: [info@cemmi2019.ca](mailto:info@cemmi2019.ca)

### **Prayer Room**

To note that a prayer room will be available at the VCC throughout the official programme.

## About Vancouver

As British Columbia's largest city, Vancouver is a haven for outdoor enthusiasts and cosmopolitan adventurers alike.

Framed by the Pacific Ocean and Coast Mountains, Vancouver's meandering Oceanside pathways are the perfect way to explore the city. Close to 30 kilometres of uninterrupted waterfront path surround Vancouver's favourite neighbourhoods, including the seawall around Stanley Park.

The city is renowned for its natural beauty and cultural diversity. For thousands of years the Coast Salish people have called the area now known as Vancouver home, and their history and cultural traditions, deep respect for nature, and spirituality are all tightly woven into the city's cultural fabric.

To learn more about Vancouver, please visit:  
<https://www.tourismvancouver.com/>





## **Weather in Vancouver**

May is usually Vancouver's first warm month after a cold and rainy winter. A mix of sun and light rain showers can be expected with an average temperature of around 16°C (60°F) during the day and 9°C (48°F) at night.

## **Time Zone**

Vancouver's official time zone is Pacific Daylight Time (GMT-7)

## **Electricity**

The standard voltage in Vancouver, and the rest of North America, is 110-120 volts. If you are visiting from outside of North America, you will need a power plug (travel) adapter.

## **Emergency Contact Numbers**

The emergency services number in Canada is 911. It is free to call and the best way to seek immediate assistance in case of an emergency. To reach Vancouver's non-emergency police line, please call +1(604) 717-3321.

## **Local Transportation Options**

Below are four easy ways to commute within the city:

### **Walk**

Vancouver is known for being an extremely walkable city, especially within the downtown core near the event venue.

### **Rent a Bike**

Vancouver uses the Mobi public bike share system, which is available by purchasing a 24-hour pass for \$9.75 (+ fees) online. For more information visit <https://vancouver.ca/streets-transportation/public-bike-share-system.aspx>

### **Public Transit**

Vancouver boasts an accessible and convenient public transit system, and there is excellent and very convenient public transit from the airport to the VANCOUVER CONVENTION CENTRE and surrounding hotels. Follow the signs at the airport to the Canada Line. The Canada Line from the Vancouver International Airport to downtown takes 28 minutes.

For more information on fares, services, and planning tools, please visit:

<https://www.tourismvancouver.com/plan-your-trip/getting-around/transit-system/>

Taxicabs can be hailed from all over Vancouver.



## Health and Safety

Downtown 24-hour Pharmacy:  
Shoppers Drug Mart  
1125 Davie St.  
+1(604) 669-2424

Downtown Emergency Room:  
St. Paul's Hospital Emergency Services  
1081 Burrard St.  
+1(604) 682-2344

## Key contacts

### Event Organizers

For all **logistics questions**, please communicate with event organizers at [info@cemmi2019.ca](mailto:info@cemmi2019.ca) and someone will be happy to assist you.

For all **registration questions**, please email [register@cemmi2019.ca](mailto:register@cemmi2019.ca) for assistance.